



**Meeting of the Curriculum and Standards Committee
of the Governing Body
held on Monday, 22 October 2018 at 6.30 p.m.**

Present:	Luci Amos	Headteacher
	Kay Allen	Co-opted Governors (Items 1-8.1.2)
	Jane Barry	Foundation Governor
	Mary Potter	Foundation Governor- Chair
	Nick Middleton	Parent Governor
	Rev Anne Wilkins	Foundation Governor
	Jacqui Cashmore	Clerk
	Jenny Gooch	Staff Lead EYFS (Items 1-8.1.2)

Action

1 Welcome and Apologies for Absence

Apologies for absence were received and accepted from and Charlie Conroy, Sam Momber and Matt Williams.

2 Register of Business and Pecuniary Interests

There were no changes to the register and no declarations of interest were raised with regard to items on the agenda.

3 Equalities Impact Assessment

Acknowledged and available for Governors at the Meeting.

4 Appointment of Chair of Committee

Mary agreed to stand as Chair of the Committee and this was unanimously agreed.

Proposed: Nick Middleton

Seconded: Anne Wilkins

Unanimously agreed

5 Agree Terms of Reference of Committee

The Terms of Reference were reviewed and agreed.

6 Minutes of the last Meeting of the Curriculum and Standards Committee Meeting held on 11 June 2018

The Minutes of the Curriculum and Standards Committee held on 11 June 2018 were agreed and signed as a true record.

7 Matters Arising from the Minutes

7.1 Governors noted the report and were updated on the following item:

7.1.1 School Newsletter – Chair of Governors Article: Jane has not taken this forward but will discuss this further at the LGB in November. An article will then be included in the newsletter before the end of Term 2 and in Terms 4 and 6. **JB/LA**

8 Individual Governors Reports and Action Plans

8.1 Early Years/Foundation Stage (EYFS)

8.1.1 Kay had met with Jenny Gooch, Staff Subject Lead and a report had been distributed to Governors in advance of the meeting.

8.1.2 **Governors questions:**

Outside play space:

Has the outside play space been successful. The outside space has been completed and was funded with £10,000 from National Lottery and £2,000 from Tesco. The equipment and space look great and children are learning to use it. Luci invited councillors and local people for a tour of the new equipment today.

Data/Test Results

- **How is EYFS data measured?** All Reception learning is based on having reached a good level of development (GLD) at the end of the EYFS. There are 7 areas of learning in EYFS, with 3 prime areas (communication and language, personal social and emotional development). To reach GLD children will have to reach the early learning goals in 5 of those areas. Everyone has to reach that bench mark.
- **Is there national data.** We have received North Somerset's data and we are we are slightly below in this.
- **Is SEND taken into consideration.** Unless a child has a diagnosis, all children are measured against the same criteria. In Reception we often get children with speech and language issues but that would not mean that they wouldn't be expected to achieve GLD –although one strand may inhibit them..

- **What time of year is the assessment carried out?**
Children are assessed formally in June.
- **Is it usually the youngest children that don't meet GLD?** No, not necessarily.
- **How are children assessed?** GLD is carried out by teacher assessment and those teachers attend moderating meetings across MAT and North Somerset.
- **Is this is a predictor of how they do further up the school.** No not really, as the cohort changes. It is difficult to measure Reception data and do a direct comparison. The school tends to look at Y2 data, as this is the same nationally. From 2020 we will be baseline measuring from Reception to Y6.
- **Would anything be put in place as a result of the 2017/18 data?** No, as it is a transition process to Y1 but we would make the Y1 teacher aware of any issues. This year the children didn't need any additional support to transition to Y1. During the year we do lots of visits to meet other staff and work in different class rooms.

Staff:

What will be the arrangements during Laura's maternity leave? Jenny will be taking on an Additional day (Weds) and Julia Cruse will be taking Thursday and Friday. Jenny will be leading this area. There will be a large team and communication will be really important for both staff and the children.

8.1.3 Governors thanked Kay and Jenny for their report.

8.2 Science & Technologies:

8.2.1 Nick had met with Julia Cruse, Staff Subject Lead and a report had been distributed to Governors in advance of the meeting.

8.2.2 As the report had been written in June, Nick updated Governors on events that had taken place since then.

8.2.3 Bridge building: A parent and child bridge building event had taken place last year. Nick had been able to attend this and confirmed that this had been an excellent and well organised event. The parents were put into groups with a mix of year groups and were provided with a small amount of equipment to build a bridge. At the end the bridges were tested to see which would hold the most weight.

8.2.4 Den building: A parent and child den building event took place today. The parents were put into groups with a mix of year groups and were provided with a small amount of equipment to build a den that would keep them dry. In addition they were allowed to use any additional materials that they found lying on

the ground. At the end the shelter was tested to see if it kept them dry. Everyone had a good time and there was positive feedback from parents. Staff and parents were asked to look for good examples of Growth mindset qualities of perseverance, good communication and sharing.

8.3 Governors Questions:

8.3.1 **How does Science fit into our strategy?** Maths and English are core skills and are assessed by SATs and then Science and RE are the other core subjects at Hutton, followed by the others subjects. Children have to have a certain amount of knowledge to discuss and evaluate and we don't want to restrict them to just teaching them knowledge. Science and Humanities are therefore good subjects for topics and we can incorporate Maths and English within those subjects.

8.3.2 **When finished, how will we use the old year 6 classroom?** It will be used as a base for our breakfast and afterschool club and a base for Science during the day. All Science resources will be stored in that room.

8.3.3 Governors thanked Nick and Julia for their report.

9 **Policy Reviews**

9.1 Science: The policy was reviewed and updated by the staff subject team. Governors agreed the Policy.

9.2 EYFS: The policy was reviewed and updated by the staff subject team. Governors agreed the Policy.

9.3 Hutton out of hours provision (Hoohp):

9.3.1 The policy was reviewed at the meeting and Governors agreed the Policy.

9.3.2 We will be slightly changing our menu for afterschool club, so that the children have a hot snack eg baked beans, spaghetti hoops.

9.3.3 Once finished we will be moving the breakfast and after school club to the Hoohps room, which was previously the old Y6 classroom.

9.3.4 **Governors asked if we would have to restrict numbers.** The room, when previously used as the Y6 classroom had 30 children. We could expand into other rooms if needed but we don't anticipate having to do this.

9.4 BASS: The policy was reviewed at the meeting and Governors agreed the Policy.

9.5 Presentation: The policy was reviewed at the meeting and Governors agreed the Policy.

9.6 Home-school links including Homework, Communication, Consultation and Media: The policy was reviewed at the meeting and subject to minor amendments to the Communication, Consultation and Media appendix, Governors agreed the Policy.

Governors asked if we come across parents who don't want to engage with the school. Luci said we have started to hold events like bridge and den building to try and encourage parents to come into school. We also have our HOPS (Helping our Pupils Succeed) meetings for those children with special needs, which is a different format to our parents evenings. We have experienced low numbers of parent attendance at Maths and Online Safety evenings and are looking at ways to include these information events on occasions when parents will be coming into the school for other events to watch the children eg Nativity play.

10 **Self-Evaluation (SEF) and RAG Rating**

10.1 Luci distributed Hutton's RAG rating, which forms part of our SEF judgement. The SEF judgement will be distributed to Governors before the next LGB. The SEF and RAG rating is completed by all Kaleidoscope Schools and will be carried out in Terms 1, 3 and 5. This information will be sent to the CEO and discussed at Trustee level in Terms 2, 4 and 6.

10.2 We are using a Red, Amber, Green (RAG) rating system. This is a traffic light system eg green = good, amber = requires improvement, red = special measures.

10.3 We are currently rating ourselves as 'good' in all areas with the exception of Finance, which is our weakest area. Our 3 year forecast always looks uncertain but this year our Year 2 forecast doesn't look good. Luci will be meeting with PFO this week to look at this in more detail and this will be discussed in more detail at our next LGB Meeting. At our accounting year end we found that there had been an inputting error. This has now been corrected making our c/f greater than expected.

LA/Clerk

11 **Pupil Premium pupils' progression**

No data available for this meeting.

12 **Online Safety**

Nothing to report to this meeting.

13 **Training and Development**

Keeping Children Safe in Education: Staff will be undertaking this training at their next Inset day.

14 **Agree Individual Governor Reports to next meeting**

Signed:
Dated:

The Individual Governor Reports to be taken to the next meeting are:

- Maths
- English

**B/NM
JB/SM**

15 Any Other Business

15.1 Ofsted

15.1.1 Governors asked if we would have to review all our policies before the next Ofsted visit. No, as we have a rolling programme for our policies and a robust procedure for looking at them.

15.1.2 An Ofsted visit is expected any time from Term 5 onwards and we will be having some training at the next LGB meeting in November on Safeguarding. This will be followed by further training on Ofsted, on what to have ready and SEND in January. **LA/JB/
Clerk**

15.1.3 There is a new Ofsted system from September 2019 and as well as looking at the schools data, they will also look at the curriculum and what the school are offering the children.

16 Date of Next Meeting

Monday, 10 December 2018 at 6.30 pm

The meeting closed at 7.50 pm.