



**Meeting of the Local Governing Body
using Microsoft Teams
on Monday, 18 May 2020 at 6.30 pm**

Present:	Luci Amos	Headteacher
	Jane Barry	Foundation Governor
	Veronika Chidemo	Co-opted Governor
	Julia Cruse	Staff Governor
	Michelle Groom	Parent Governor
	Phil Heycock	Co-opted Governor
	Justine Kuht	Staff Governor
	Nick Middleton	Parent Governor and Chair for meeting
	Mary Potter	Foundation Governor
	Andy Rowse	Co-opted Governor
	Alan Seabrook	Foundation Governor
	Liz Woodrow	Parent Governor
	Jacqui Cashmore	Clerk

Action

Procedural

1 **Apologies for Absence**

There were no apologies for absence.

2 **Register of Business Interests**

There were no new business or pecuniary interests to add to the register and there were no interests raised with regard to items on the agenda.

Equalities impact Assessment

3

Acknowledged and available to Governors on OneDrive.

4 **Minutes of the LGB Meeting held on 10 February 2020 and 27 April 2020**

4.1 The Minutes of the Local Governing Body meetings held on 10 February 2020 were agreed as a true and accurate record.

Proposed: Andy Rowse

Signed:

Dated:

Seconded: Justine Kuht
Unanimously agreed

- 4.2 The Minutes of the Local Governing Body meetings held on and 27 April 2020 were agreed as a true and accurate record.

Proposed: Alan Seabrook
Seconded: Justine Kuht
Unanimously agreed

5 **Matters Arising**

Governors noted the report. Clerk to bring forward any deferred items to a future meeting. **Clerk**

6 **Policies**

6.1 School (for approval)

- Accessibility and Asset Management
- Adults helping in School
- Behaviour
- Collective Worship
- Health & Safety Policy Statement and Risk Assessments
- Inclusion
- Intimate Care
- Playground
- Preface
- Presentation
- Pupil Premium
- Restraint
- Safer Recruitment
- SEND
- Spirituality
- Staff wellbeing
- Transition

- 6.1.2 Policies had been distributed to Governors in advance of the meeting to review and feedback any comments/ amendments to Luci. Governors approved the policies and these would now be added to the school website. **Clerk**

Proposed: Alan Seabrook
Seconded: Phil Heycock
Unanimously agreed

- 6.2 Kaleidoscope (for adoption)
- Gifts and Hospitality
 - NQT
 - Risk Assessments
 - Supporting Pupils with Medical Conditions
 - Staff Code of Conduct
 - Staff Expenses
 - Staff Grievance Resolution Procedure
 - Vexatious Complaints
 - LAC
 - EYFS
 - Exclusion

6.2.1 The Kaleidoscope Policies that had been approved by the Trustee Board at their meeting on 12 February 2020 had been distributed to Governors in advance of the meeting. Governors agreed to adopt the policies and these were now available on the Kaleidoscope website.

Proposed: Andy Rowse
Seconded: Alan Seabrook
Unanimously agreed

Accountability

7 Headteacher's Report to Governors

7.1 The Head's report had been distributed to Governors in advance of the meeting and Governors were given the opportunity to discuss and ask questions.

7.2 Luci had added additional year group data, a list of training that the support staff have done and PSHE work that the school has been doing over the time we have been shut. An updated report will be circulated to Governors. **LA**

7.3 Confidential item – see confidential minutes

7.4 Government return date of 1 June

- We have an INSET day scheduled for 1 June and we will therefore not re-open until 2 June.
- Luci is concerned about the youngest children coming back into school because it will be an alien environment to what they are used to. The children may come in and hate it and not want to go to school.
- We are waiting for unions to respond to the government announcement and for the Government to announce on 28 May whether they have met

Signed:

Dated:

criteria for 1 June re-opening.

7.4.1 **Governor discussion and questions**

How many children will be coming back?

- We did a parent poll and from this we had the following numbers; Reception - 15; Y1 - 14; Y6 - 11. There were lots of comments about what the classrooms will be like.
- The Government recommend to only mix in a small consistent group and that small group stays away from other people and groups during the day, or on subsequent days. There should be no more than 15 pupils per small group and one teacher (and if needed a teaching assistant).
- In order to make that feasible, realistically we would need to split each class into two groups, as if we had one group of 15 and other pupils wanted to attend we wouldn't be able to do that. It would therefore be better to have two groups of 6/7 and then we would have room if other parents change their mind and children can join.
- Some children won't be with their own teacher or in their own classroom but we would try and help with transition.
- We will also have issues that teachers won't have time for doing their home learning. We could consider whether we are only in until Friday lunch time, to allow teachers time for PPA or whether we do two days and two days with a Wednesday off.

Are we planning for Reception to be sitting at tables?

We have not tackled reception yet, as we need to talk to staff. Luci is unsure what they will be doing if we are taking out all equipment.

A Governor assumed we wouldn't expect Reception children to be social distancing, as it would be too difficult. Therefore keeping them in a small bubble would be the only option.

Luci said the difficulty she has is protecting staff. If we have siblings in a different class you are exposing that teacher to more than one bubble.

A staff Governor said that when supporting key workers, teachers have been working from 8 am to 5 pm with no break. With the new bubbles, each group would need two adults, so that staff can have a comfort break, lunch break etc.

Signed:

Dated:

- Luci confirmed we have a couple of staff that can't come in because of health issues. If children are in on a part time basis it may be possible but if fulltime it will not be. Another possibility would be half days but we would need to clean everything at lunch time.
- We are not expecting staff to teach more than one bubble.

There is a lot of noise being made by unions. Has Luci gauged how staff are feeling, in terms of coming back?

Also should a child or staff member show symptoms, then the whole group and family would be required to go into isolation, where does that leave the school with regard to staffing.

- Luci said all staff bar those with medical reasons have been taking turns on the keyworker rota.
- With regard to a child who has symptoms that child goes home, then if tested positive the whole bubble would need to self-isolate.
- Governors agreed what will be important is that we can have testing kits as soon as possible.

Do we know what the plan is for testing kits?

Luci said the government has said every child over the age of 5 would be able to be tested but we don't know how quickly results come back.

7.4.2 Luci asked what the Governors view is on whether we should go back.

Governors response:

- When you read the risk assessment, the practicalities of dropping children off seems risky.
- Could we have one way in and one way out and temperature check? Luci confirmed we are not allowed to temperature check. We are putting in one way in and one way out and queuing with two metre distances.
- Younger children are least likely to get the virus and these children do need to get back to school. It will be much harder if left until September.
- We have to minimise the risk and make it safe and we have to find a way forward. Although we can't guarantee any safety, we can show the procedures put in place to mitigate the risk but can't do anything

if someone comes in who is asymptomatic.

- It is important to get back into education but it needs to be as safe as possible. Luci and staff will have to juggle classrooms to make it work.
- As one of the parents, their view is that we have to be realistic and in North Somerset we are quite light in cases of COVID19. With some precautions in place we can probably make it as safe as we can do. September may be too late to bring the children back in and it may not be any different by September. It is about balancing the risks against education but a lot of parents would have a different view.

7.5 The Trustee Board met on Friday, 15 May. There is a lot of planning taking place and they will meet again on 21 May to look at the risk assessments from each school.

7.6 LGBs need to review and agree plans that have been drawn up because they know the schools well but the Trustee Board will have the final decision. We need to wait now and see what schools are putting into place and then we may need to come back together for a further meeting.

7.7 Luci advised that we are working on what it looks like in the classroom. We are buying in tape to cordon off areas; buying sanitiser etc and will need to see whether we will open on 1 June or not.

7.8 **Governors asked if the Union says we don't want our members going back, will they not go back, or do we have a choice to not go back.** Luci doesn't think she will have large numbers of staff refusing to come in. Potentially they could but she is not anticipating that.

7.9 At this point in time we can't give parents definitive answers on the practicalities of the school re-opening.

8 **Kaleidoscope update**

Discussed in item 7 above.

9 **Safeguarding**

Covered in Heads Report.

10 **Health and Safety**

Covered in Heads Report

Action

11 **Any other business**

None.

12 **Date and Time of Next Meeting**

Monday, 15 June 2020 at 6.30 pm

The meeting closed at 7.30 pm

Signed:

Dated: