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**In our hands we hold the future**

I can do all this through Him who gives me strength. Philippians 4:13

Address Church Lane, Hutton, BS24 9SN  
Headteacher Mrs Luci Amos  
Website [www.huttonceprimaryschool.co.uk](http://www.huttonceprimaryschool.co.uk)  
Email [office@huttonceprimaryschool.co.uk](mailto:office@huttonceprimaryschool.co.uk)  
Telephone 01934 812 852

Dear Parents,

### **RE: Return to school in September**

As you will be fully aware, all children will be welcomed back to school full time in September. Given the improved position of COVID-19 in the country, the balance of risk is now overwhelmingly in favour of children returning to school. Therefore it is the school's **expectation that all children will return to school in September.**

We will be following the Government guidance for full reopening schools. We will be taking the following steps to prevent the spread of the Virus.

- Children will be grouped in Class Bubbles.
- Class bubbles will not mix e.g. there will be no large group gatherings such as Collective Worship and singing practice.
- Promote good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
- Clean hands thoroughly, more often than usual.
- Classrooms will be adapted so that children will be seated side by side and handwashing will be timetabled into the day at regular intervals.
- Individual equipment for often used items provided eg pencil, ruler, scissors
- Staggered start and finishing times, playtimes and lunch times.
- Enhanced cleaning, including cleaning frequently touched surfaces often.

### **Important details about the return to school**

Morning drop off will be staggered for each class to minimise contact. We ask that you arrive at the time allocated to your child's **NEW** class to prevent the mix of bubbles. The children will all go to their NEW classrooms (but will be met by their previous year teacher -with the exception of Y6 who will go to their new teacher from day one.) Classes 4, 5 and 6 AND THEIR SIBLINGS will enter the school through the black side gate and the other year groups will enter via the normal entry point at the Green gate,

Start times are as follows and we ask that you **adhere** to these times.

Black gate side gate		Green Gate	
8:35 am	Y6 and siblings	8:40am	Y3 and siblings
8:45am	Y5 and siblings	8:45am	Y2 and siblings
8:55am	Y4 and siblings	8:50am	Y1 and siblings
		8:55 am	YR and older siblings



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To avoid congestion we request that **younger siblings arrive with the eldest child** in the family. For example if you have children in both Year 5 and Year 1 both children arrive together at 8:45am and enter the school through the black side gate. Or if you have children in Year 3 and 1 they both arrive at 8:45 am through the Green gate. There will be a member of staff at both gates to welcome your children into school. Older children will accompany younger siblings to Year 1 and Reception classes. No Parents will be allowed past the gates.

We ask that you queue up at the gates following social distancing rules of a metre plus. Please can only one adult per household drop off children. Drop your child off at the gate and follow the one way system **out through the Vehicular exit**. We request that you immediately leave the school site and do not gather outside the school gates.

**Pick up**

Pick up times will be staggered as follows:

Black gate side gate		Green Gate	
		3:05 pm	YR and siblings
3:10pm	Y6 with no siblings	3:10 pm	Y3 and siblings
		3:15pm	Y1 and siblings
3:20pm	Y5 with no siblings	3:20 pm	Y2 and siblings
3:25pm	Y4 with no siblings		

\*Y6 will be allowed to walk home on their own with written permission from parents providing they socially distance on the way home. Y6 pupils will not be allowed to take home younger siblings without a parent. Y6 cannot walk to the gate and wait for parents with siblings at the gates. Thank you.

Please can you queue at your child's allotted gate and the class teacher will release the children in order. Again, to reduce gathering, siblings will be allowed to **leave together at the time of the YOUNGEST sibling**. For example, if you have a child in Y6 and Y2 then both children will school together at the time of the YOUNGEST child at 3:20 or you have children in Year 2 and Year 4 they will leave together at 3:20pm.

Please be aware that whilst restrictions are in place class teachers will not be available to talk to at beginning at the end of the day. Therefore, we will retain the year groups email addresses for any communication with the class teacher. Please be aware that the teachers will be teaching full time, and some days after school have meetings and commitments. We will do our best to answer any queries within 48 hours. They will



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only be responded to during 'working hours'. For any urgent matters a phone call to the office can be made and messages will be passed to the teacher.

### **Day to day detail:**

#### **School Uniform**

All children will be required to wear the full school uniform. This comprises of white logo polo shirt, grey trousers, skirt or pinafore, with a school logo cardigan or jumper and black school shoes (NOT trainers).

Fleeces can be purchased for PE or as an outer coat- they are NOT a substitute for a school jumper/cardigan.

All children will be required to have a full PE Kit in school. This comprises of green shorts, white logo t-shirt, black daps in a school PE bag. KS2 pupils require dark coloured (black or navy) tracksuit bottoms (not leggings), and a school fleece or plain sweatshirt for when it is cold. They also need trainers for outdoor PE/mile a day. Please clearly NAME all items of clothing so that it can be returned to you when your child misplaces it! Any unnamed items go to our second hand uniform collection.

#### **Bags**

Children will be able to bring small school bags into school but they should not bring items in from home other than their lunch boxes, reading books and homework. Children will NOT be allowed to bring in small pocket toys or drink bottles.

#### **Lunchtimes**

A full lunchtime service will resume. We will be offering a range of healthy, nutritional meals cooked on the school site. All children in Years R,1 and 2 are entitled to Universal free school meals. If you have been in receipt of free school meal vouchers during lockdown you will no longer receive the vouchers, instead your children will receive a free school meal.

We prefer that the children have a healthy school lunch (which are cooked fresh daily on site) however if packed lunches are to be brought into school it must be in a plastic box that can be easily washed daily at home. Please can I remind you, that packed lunches must be healthy, cannot contain chocolate or sweets and MUST NOT contain any products with nuts as we have several pupils with nut allergies.



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Lunchtimes across the school will be staggered to avoid bubbles mixing. All surfaces will be cleaned between sittings. Most children will eat their lunch in the hall although one of the older year groups will eat packed lunches in the Hooops room.

### **Handwashing**

Handwashing will be timetabled into the day at regular intervals and we will be promoting the 'catch it, bin it, kill it' approach across the school. Children will be taught how to wash their hands properly.

### **Behaviour**

Our high expectations of behaviour will remain in place. However, the health and safety aspect of inappropriate behaviours are key at this time so any behaviour which puts other children or adults at risk would mean we would have to send a child home.

Behaviours include but are not limited to:

- Throwing objects
- Hitting others
- Spitting/biting
- Refusal to follow social distancing rules in school
- Refusal to adhere to hygiene rules e.g. handwashing
- Pretending or threatening to cough towards others
- Frightening other children about Coronavirus

We expect all parents to support our social distancing rules and to speak to their child about our expectations before coming to school

Refusal to follow safety guidelines may mean we have to reconsider if we can accept that child as it compromises the safety of others.



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### **Hutton Out Of Hours Provision (Hooops) Breakfast Club and After School club**

Breakfast and After school provision **will resume** in September, please ensure you book and pay for your child using the online service (Parent Pay). If payment is not made in advance the booking will not go through.

This will start the first week back- from Wednesday 2<sup>nd</sup> September.

Children arriving for breakfast club will need to enter the building via the side Foyer door. Please ring the doorbell and a member of staff will come and meet you. For parents picking up children from after school club please follow the same procedures.

Dashing off to work in the morning? Why not use our Breakfast Club which starts from 7:45am daily. (You can drop anytime up to 8:25am and your child is given breakfast of fruit juice, cereal and toast).

Finding it hard to get through the traffic at the end of the day? Ease your day with an afternoon booking (3:00-4:30pm) and let your child enjoy a fun filled after school club session with their friends. Or, if you work later book an Afterschool Club session and pick up any time up to 6:00pm. Children are provided with a healthy snack (e.g beans on toast, piece of fruit) during the Afterschool care sessions.

### **Parking**

As you know Parking around the school is very limited, and the village Hall car park is private. Please support school by parking on Vereland Road, Holm Road or Moorcroft Road (without blocking driveways) and walk up the footpath to school.

Finally, we are looking forward to welcoming all children back into school in September. Returning to school is vital for your child's education and wellbeing therefore we expect all children to return to school. Holidays or days out will not be authorised.

As a summary remember the children:

**Arrive with the oldest sibling - Leave with the youngest sibling**

See you all in September – have a good summer.

Luci Amos



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