



Believe. Achieve. Succeed. In our hands we hold the future.

Monitoring and Evaluation Policy

What is this policy for?

This policy sets out how we monitor, evaluate and review the quality of teaching and learning within our school to assist our self-evaluation and planning developments which will improve children's curriculum experience and raise the quality of their achievements.

The vision for Monitoring and Evaluation

At Hutton CE Primary our vision is to set out a clear procedure for monitoring and evaluating the curriculum. Through the monitoring programme we aim:

- To raise staff confidence and competence
- Inform professional development needs
- Inform our self-evaluation
- Improve the delivery of our curriculum
- Assess the effectiveness of teaching and learning
- Ensure consistency throughout the school.
- Ensure that children are appropriately challenged.

When does Monitoring and Evaluation happen?

Monitoring and Evaluation at Hutton CE Primary is part of a strategic process following a planned cycle of school self-evaluation each half term. This ensures that identified areas of the school's performance are systematically, and regularly reviewed as part of an annual cycle.

How is Monitoring and Evaluation conducted?

The Senior Leadership team ensure that the monitoring and evaluation process is rigorous and thorough. The monitoring cycles are carried out by the subject leader with a member of the Leadership team. The monitoring process consists of the Triangulation of lesson observations, book scrutiny and interviews of pupils. We focus lesson observations on the areas in the school development plan, and these tend to be a monitoring session in term 1 with a follow up in term 2 for one subject area. Then in term 3 and 4, and 5 and 6 the cycle is repeated for other curriculum foci. Curriculum areas that are not on the school development plan are monitored by the subject leaders, through book scrutiny and pupil interviews.

What do we achieve by monitoring and evaluating?

The information generated from monitoring and evaluation is collated, analysed and is used to review progress, recognise achievement and inform future planning. It will identify strengths and the need for professional development and ensure consistency across the school.



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Budget and resources

Subject Leaders, with subjects in the annual school development plan, are given release time to monitor their subject as part of the monitoring cycle. Subject leaders of foundation subjects are being given 3 MAT staff meetings over the year for book scrutinies and joint discussion of their subjects. Time for pupil interviews will be in directed time.

Monitoring and Evaluation.

Information gathered is shared with the leadership team and through the Head report to the Local Governing Body.

Policy written: June 2020

Policy review: July 2021

Ratified by the Local Governing Body and signed by chair or vice chair:

5/7/21