



Monitoring and Evaluation Policy

What is this policy for?

This policy sets out how we monitor, evaluate and review the quality of teaching and learning within our school to assist our self-evaluation and planning developments which will improve children's curriculum experience and raise the quality of their achievements.

The vision for Monitoring and Evaluation

At Our School, our vision is to set out a clear procedure for monitoring and evaluating the curriculum. Through the monitoring programme we aim:

- to raise staff confidence and competence through low stakes and radical candor
- inform professional development needs
- inform our self-evaluation
- improve the delivery of our curriculum
- assess the effectiveness of our Teaching and Learning Principles
- ensure consistency throughout the school
- ensure that children are appropriately challenged.

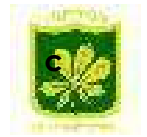
When does Monitoring and Evaluation happen?

Monitoring and Evaluation is part of a strategic process following a planned cycle of school self-evaluation each term. This ensures that identified areas of the school's performance are systematically, and regularly reviewed as part of an annual cycle.

In order to ensure monitoring has an impact, maintenance monitoring occurs in all terms to revisit action points previously identified, alongside subject leader monitoring and team monitoring through phase meetings.

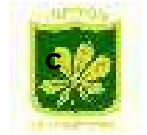
How is Monitoring and Evaluation conducted?

The monitoring cycles are carried out by the subject leader and Senior Leadership Team. The monitoring process consists of the triangulation of lesson observations, book scrutiny and interviews (pupil conferencing). We focus lesson observations on the areas in the school development plan, and these tend to be a monitoring session in term 1 with a follow up by the subject leader. Then the cycle is repeated for other curriculum foci. Curriculum areas that are not on the school development plan are monitored by the subject leaders each term, through book scrutiny and pupil conferencing. Where subject leaders are new to role this is supported by the Senior Leadership Team.



What do we achieve by monitoring and evaluating?

The information generated from monitoring and evaluation is collated, analysed and is used to review progress, recognise achievement and inform future planning. It will identify strengths and the need for professional development and ensure consistency across the school.



Budget and resources

Subject Leaders, with subjects in the annual school development plan, are given release time to monitor their subject. The Head of School needs to be informed of any planned release time. The other staff use their 1265 directed hours to monitor.

Monitoring and Evaluation.

Information gathered is shared with the leadership team and through the Head report to the Local Governing Body.

Policy written: December 2020

Policy last reviewed: October 2025

Next Review date: October 2026

Ratified by the Local Governing Body: